Campus announcement

By fall 2008, all Simmons classrooms and general access spaces (e.g. the Library Information Commons, SOM Lab and labs on the residence campus) will have Windows Vista and Microsoft Office 2007, or Mac OS X 10.5 (Leopard) and Microsoft Office 2008. To ensure a smooth journey, join Technology on the yellow brick road!

Changes in technology are inevitable, but you are not alone! Getting through Oz and back home again is easier than you think. Just follow Technology on the Yellow Brick Road: we are here to help you every step along the way to your new computing environment.

"Toto, I have a feeling we're not in Kansas any more." These upgrades are fairly significant, and so may make you feel as though you are in an off foreign land, so we are giving the community a range of opportunities to become accustomed to the new versions(s) before they appear in classrooms, labs and general access spaces in September. If you follow us on the Yellow Brick Road, by next fall Leopard/Vista and Office 2007/2008 will feel like home.

For more information, visit us at my.simmons.edu/upgrade.

Main page for Mac upgrade
(similar Vista one existed)

Macintosh Leopard (OS X 10.5) & Office 2008: Resources

Technology at Simmons College urges you to take advantage of resources such as those listed here to prepare yourself for Appleís Leopard and Office 2008. Even if you are already using Leopard, you will find the tools here that will make you more productive.

For General Information, also see Macintosh (Leopard), Office 2008, and Me.

How do you like to learn?
- I like to read works on paper (not so much on-screen)
- I have Leopard or Office 2008, where is the built-in help?
- I like to take online classes
- I like to watch presentations and demonstrations
- I like to "play" with tools
- I like to surf my way around

I like to read works on paper (not so much on-screen)

Unfortunately for those who like to read the printed page rather than on-screen, there is not as much print-able documentation as there used to be. We are looking for suitable PDFs (if you find any, <tell us! helpdesk@simmons.edu>). In the meantime, check your local bookstore. Different books suit different tastes, but several Technology staff members have found the Peachpit Press "Visual QuickStart Guide" series brief, well-illustrated, and to the point. For additional books, you might also want to check <Amazon www.amazon.com> and <Barnes and Noble www.barnesandnoble.com>.

Macintosh OS X 10.5 <Welcome to Leopard http://manuals.info.apple.com/en/Welcome_to_Leopard.pdf> is an 81 page PDF. Please do not print the entire file as you will likely find that many of the chapters are irrelevant.

OS X RSS Screensaver: The default screensaver for Simmons College standard images is: my.simmons.edu. (see Simmons campus announcements headlines on your desktop) <What are RSS feeds and why are they useful? http://windows.about.com/od/networking/ss/what_rss_feed.htm?nl=1>

I have Mac OS X or Microsoft Office 2008, Where is the built-in help?

In most Mac OS X based applications ìHelpî is the last option of the ìFile Menu Barî at the top of the screen. For Microsoft Office 2008, click on the purple ìHelpî icon and then choose one of the listed options.

I like to take classes online

Students: There are a limited number of ElementK seats available at no-cost to Simmons students through the <PTRC ptrc@simmons.edu>.

Faculty and staff: Through the Simmons Microsoft Campus Agreement, Simmons Faculty and staff have access to a large catalog of online courses.

I like to watch presentation or demonstrations

Take a guided tour designed to introduce you to personal computing. Tasks are performed on screen and concepts are explained through animation.

<Leopard Guided Tour http://www.apple.com/macosx/guidedtour/?cid=CDM-US-OS-C0003843-113609&Email_PageName=Leopard_Tour_seg_bootcamp&Email_OID=169218&cp=5803A&sr=em>

<iLife '08 Tour http://www.apple.com/findouthow/guidedtours/ilife.html>

<Microsoft Office 2008 http://www.microsoft.com/mac/products/Office2008/default.mspx>

Find out about <Leopard's new features http://www.apple.com/macosx/features/> and Mac OS X Tutorials <Anatomoy of a Mac http://www.apple.com/findouthow/macosx/#tutorial=anatomy> and <Windows on a Mac http://www.apple.com/findouthow/macosx/#tutorial=windows>

I Like to ìplayî with the tools

Take a sneak peek at one of our test stations in the Beatley Library Information Commons, across from the Technology Desk. GSLIS faculty, staff and students can also use a test station in the GSLIS Lab.

Faculty and staff are also encouraged to test the compatibility of their software with Leopard and Office 2008. Schedule a time with the Help Desk at 617-521-2222 or email <helpdesk@simmons.edu>.

I like to surf my way around

Microsoft has a vast <Mac Help and How-to http://www.microsoft.com/mac/help.mspx> section. You can also get information here on known support issues and see popular forum discussions. For additional support see

<Apple ìQuick Assistî http://www.apple.com/support/quickassist> or <Application Support http://www.apple.com/support/software>.